

# RECORD OF PROCEEDINGS

---

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
SMOKY HILL METROPOLITAN DISTRICT  
HELD  
October 28, 2024**

A Regular Meeting of the Board of Directors of the Smoky Hill Metropolitan District was held virtually on October 28, 2024 at 7:00 p.m. The meeting was open to the public.

In attendance and participating were Directors:

Tom Mehl, Chairman  
Jude Buemi, Vice-Chair  
Director Schuldies, Assistant Secretary

Directors Dionisio and Pacheco were unable to participate due to illness – excused absences.

Also participating were:

3 Residents / Members of the Public  
David Green, Green & Associates, LLC  
Kurt Schlegel, Special District Solutions, Inc.

**CALL TO ORDER:**

Mr. Schlegel called the roll and noted that a quorum of the Board was present. Director Mehl called the meeting to order at 7:01 p.m.

**CONFLICTS &  
DISCLOSURE  
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and no additional conflicts were announced by the Directors.

**APPROVAL OF AGENDA:**

Director Schuldies moved that the Board approve the agenda as presented. Upon a second by Director Buemi a vote was taken, and the motion carried unanimously.

# RECORD OF PROCEEDINGS

---

**CONSENT AGENDA:**

Director Mehl moved that the Board approve the Consent agenda, consisting of the following item:

1. Approval of Minutes from the Regular Meeting of September 23, 2024
2. Consider Ratification of an Agreement with CoCal Landscaping for Winter 2024 / 2025 Snow Removal Services
3. Consider Ratification of a Proposal with CoCal Landscaping for Installation of Five (5) Irrigation System Backflow Prevention Device Cages and Associated Equipment

Upon a second by Director Buemi a vote was taken, and the motion carried unanimously.

**CORRESPONDENCE:**

Director Buemi received an email from a resident thanking the Directors for the relocation of the backstop and the addition of the pavilion at the Big Rock Park.

**PUBLIC COMMENT:**

None

**FINANCIAL ITEMS:**

Review of Cash Position and Financial Statements: Mr. Green presented the unaudited Financial Statements dated September 30, 2024, for the Board's review.

Ratification and Approval of payments made through October 28, 2024: Mr. Green presented a list of payments that have been made for review and consideration. Director Buemi moved that the Board Ratify and Approve District Payables made through October 28, 2024, as presented. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

2025 Budget: Mr. Green presented the Draft 2025 Budget for the Board's consideration. Director Buemi moved that the Board open the Public Hearing for the 2025 Budget. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously. The Public Hearing was opened at 7:14 p.m.

Mr. Green answered several questions from the Directors regarding revenue and expenditure items. There were no comments from members of the public.

Director Buemi moved that the Board close the Public Hearing for the 2025 Budget. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously. The public hearing was closed at 7:22.

# RECORD OF PROCEEDINGS

---

The Board will consider acceptance of the 2025 Budget at the Regular November 25, 2024 meeting.

2024 Audit: Mr. Green presented an engagement letter received from Haynie & Company for conduct of the 2024 Audit. Director Buemi moved that the Board accept the 2024 Audit engagement letter from Haynie & Company, as presented. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

Accounting Services: Mr. Green presented an engagement letter from his firm for the provision of accounting services for the 2025 fiscal year. Director Buemi moved that the Board accept the engagement letter from Green & Associates, LLC as presented. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

## **OPERATIONS REPORT:**

Director Mehl presented the Operations Report:

- The fence at Waco & Smoky Hill Road was hit by a car. Estimated cost to repair the fence is less than \$2,000.00.
- The District's Irrigation systems, swimming pool, and clubhouse have been winterized for the season.
- Waiting to receive a quote for lighting in the pool park area.
- The Fence project in Crestline Park is nearing completion.
- The water fountain in the Clubhouse is broken and will be replaced. Estimated cost for equipment and labor is less than \$2,500.00.

## **DIRECTOR ITEMS & COMMENTS:**

Director Mehl –

- Crestline Park Grant check to the District has been approved. Check to be issued by Nov 15.
- Received four (4) bids for the Gold Rush Park Entrance project, ranging from \$40,000 to \$81,000. Director Mehl moved that the Board accept the bid received from CDI for the Gold Rush Park entrance project in the amount of \$46,430.00. Upon a second by Director Buemi a vote was taken, and the motion carried unanimously.
- The Eagle Scout project that was discussed and approved at the September 2024 meeting, to plant 6 new trees, will take place on November 8 & 9, 2024. The new trees will be planted along the walkway at the Crestline Park.

# RECORD OF PROCEEDINGS

---

## Director Buemi –

- Big Rock Pavilion Project Grant payment of \$10,000.00 has been received.

## Director Schuldies –

- The proposal for xeriscape design is in work.
- Discussed the possibility of the District purchasing a tractor for maintenance use.

## **NEW BUSINESS:**

Director Emails: Mr. Schlegel stated that he has spoken with the current email service provider and that service will terminate in April 2025. He will look for another email provider before the current service is terminated.

2025 Front Range Recreation Contract: Director Buemi presented a proposed agreement with Front Range Recreation to manage the District's pool operations in 2025. Director Schuldies inquired about the 8% increase in cost over 2024. Director Buemi stated that this is the result of increased operational costs. Director Buemi moved that the Board approve the 2025 Professional Services Agreement with Front Range Recreation as presented. Upon a second by Director Mehl a vote was taken, and the motion carried unanimously.

## **OTHER BUSINESS:**

Director Mehl stated that the District failed a recent safety inspection of the pool chemical room for lack of a dedicated electric circuit. Director Mehl has requested a quote from an electrician for the installation of a dedicated circuit for safety equipment in the pool chemical room.

Director Schuldies discussed the possibility of selling the old Ford pickup truck since it is not a reliable asset for the District. Following discussion, Director Schuldies move that the Board authorize the sale of the Ford pickup truck and volunteered to coordinate that sale, if approved. Upon a second by Director Mehl a vote was taken, and the motion carried unanimously.

## **NEXT MEETING:**

**The Board's next regular meeting will take place virtually on Monday – November 25, 2024, at 7:00 p.m.**

# RECORD OF PROCEEDINGS

---

## ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted:

*Kurt Schlegel*

---

Secretary for the Meeting