

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SMOKY HILL METROPOLITAN DISTRICT
HELD
November 25, 2024**

A Regular Meeting of the Board of Directors of the Smoky Hill Metropolitan District was held virtually on November 25, 2024 at 7:00 p.m. The meeting was open to the public.

In attendance and participating were Directors:

Tom Mehl, Chairman
Jude Buemi, Vice-Chair
Jerry Dionisio, Treasurer
Director Schuldies, Secretary
Joey Pacheco, Assistant Secretary

Also participating were:

2 Residents / Members of the Public
John Bofenkamp, Operations Manager
David Green, Green & Associates, LLC
Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel called the roll and noted that a quorum of the Board was present. Director Mehl called the meeting to order at 7:03 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and no additional conflicts were announced by the Directors.

APPROVAL OF AGENDA:

Director Buemi moved that the Board approve the agenda as presented. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

RECORD OF PROCEEDINGS

CONSENT AGENDA:

Director Buemi moved that the Board approve the Consent agenda, consisting of the following item:

1. Approval of Minutes from the Regular Meeting of October 28, 2024
2. Consider Ratification of an Agreement with Nature's Workforce Landscaping for the Gold Rush Park Project

Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

CORRESPONDENCE:

None

PUBLIC COMMENT:

None

FINANCIAL ITEMS:

Review of Cash Position and Financial Statements: Mr. Green presented the unaudited Financial Statements dated October 31, 2024, for the Board's review.

Ratification and Approval of payments made through November 25, 2024: Mr. Green presented a list of payments that have been made for review and consideration by the Directors. Director Buemi moved that the Board Ratify and Approve District Payables made through November 25, 2024, as presented. Upon a second by Director Pacheco a vote was taken, and the motion carried unanimously.

2025 Budget: Mr. Green presented the Draft 2025 Budget for the Board's consideration. A public hearing for the 2025 Budget was held at the Board's last meeting on October 28, 2024.

Director Dionisio moved that the Board approve Resolution No. 2024-11-01 to Adopt the 2025 Budget as presented, Certify the District's Mill Levy for the 2025 Budget Year, and Appropriate the Necessary Funding for 2025. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

OPERATIONS REPORT:

Mr. Bofenkamp presented the Operations Report:

- A light has been installed next to the garage and shall be operational soon.
- Tennis Court Drainage Project is complete.
- CO2 Monitor in the pool chemical room has been installed, inspected, and is operational.

RECORD OF PROCEEDINGS

- Gold Rush Park Project Update – Utility locates are complete and work on the project should begin by December 2, 2024, weather permitting.
- Repairs are complete on the fence along Smoky Hill Road that had been damaged by a vehicle. A second repair at another location is necessary due to damage caused by a nearby tree.
- The pickup truck will be cleaned, and the battery will be replaced prior to listing the vehicle for sale.

DIRECTOR ITEMS & COMMENTS:

Director Mehl –

- Crestline Park Grant check has been received and deposited to the Bank.
- The Eagle Scout Project at the Crestline Park is now complete. 6 new trees have been planted along the walkway at the Park.
- A second Eagle Scout Project has been proposed. This Project, if approved, will complement the Gold Rush Park Entrance Project and will take place during the Spring of 2025.

Director Buemi –

- Proposed a 2025 Capital Project to replace the floor tile in the clubhouse and restrooms. Will obtain quotes for consideration and suggested that if approved, completion will be prior to the pool opening in the Spring of 2025.

Director Schuldies –

- Working to list the Pickup Truck for sale on bid.com

UNFINISHED BUSINESS:

Director Emails: Mr. Schlegel is reviewing email providers and will report to the Board on his findings and make a recommendation for a service provider at the January 2025 meeting

NEW BUSINESS:

2025 Annual Administrative Resolution: Mr. Schlegel presented a proposed Annual Administrative Resolution for the Board's consideration. Director Dionisio moved that the Board adopt Annual Administrative Resolution No. 2024-11-02 as presented. Upon a second by Director Pacheco a vote was taken, and the motion carried unanimously.

RECORD OF PROCEEDINGS

2025 Special District Association (SDA) and Liability Insurance Coverage Renewals: Director Pacheco moved that the Board direct staff to renew the District's SDA membership for 2025 and to renew the District's Liability Insurance coverage with the Colorado Special Districts Property & Liability Pool. Upon a second by Director Mehl a vote was taken, and the motion carried unanimously

2025 Election Resolution: Mr. Schlegel presented a Resolution calling for a May 6, 2025 Election for Directors for the Board's consideration. Director Dionisio moved that the Board approve and adopt Resolution No. 2024-11-03 Calling for the 2025 Regular District Election and Appointing a Designated Election Official. Upon a second by Director Pacheco a vote was taken, and the motion carried unanimously.

Colorado Open Records Act (CORA) Policy: Mr. Schlegel presented a proposed updated CORA Policy Resolution for the Board's consideration. Director Pacheco moved that the Board approve and adopt Resolution No. 2024-11-04 Designating the Official Custodian of Records and Adopting an Amended and Restated Policy on Responding to Open Records Requests as presented. Upon a second by Director Schuldies a vote was taken, and the motion carried unanimously.

NEXT MEETING:

The Board's next regular meeting will take place virtually on Monday – December 9, 2024, at 7:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted:

Kurt Schlegel

Secretary for the Meeting